

*Milwaukee County Personnel Review Board*

*Meeting Minutes – July 17, 2018*

**I. Roll Call**

Board President Daniel Dennehy called to order the regular meeting of the Personnel Review Board at 8:58 a.m. on Tuesday, July 17, 2018, in Room 203-R of the Milwaukee County Courthouse.

The following Board Members were present: Mr. David Kern, Mr. Greg Renz, Ms. Mary K. Bruno, Mr. Rufino Gaytán III and Mr. Daniel Dennehy. Mr. Greg Renz and Ms. Mary K. Bruno appeared by teleconference.

**II. Approval of the Minutes of the June 19, 2018 Meeting**

Ms. Bruno moved, Mr. Kern seconded, and the Board voted 4-0 to approve the minutes of the June 19, 2018 meeting. Mr. Dennehy abstained.

**III. Welcome the new Executive Secretary**

Mr. Dennehy announced that the new Executive Secretary/Administrator of the Personnel Review Board is Nicole Robbins and the Board is pleased that she applied for the position.

**IV. Communications and/or comments from the public, if any.**

None.

**V. Correspondence**

The Board received a request from Attorney William Rettko to remove and/or seal an anonymous correspondence received by the Personnel Review Board office pertaining to a client of his. The Board determined that, as stewards of Milwaukee County, it is their duty to preserve and retain any files created or received by its office. In accordance with the law and pursuant to the statutes governing the operation of the PRB, the correspondence received will remain in the employee's PRB record. A letter was authorized to be sent to Attorney Rettko in response to his letter with the PRB's decision on the matter.

**VI. First Appearances**

**A. DISCHARGES**

**JOSHUA PEDDERSON, CORRECTION OFFICER 1, HOC  
Case #2-4470 dated 06/26/2018 for HOC IA #18-088**

The Board heard the report of Attorney Molly Zillig, Assistant Corporation Counsel, that the employee, Joshua Pedderson, who was not present, had resigned effective June 28, 2018.

The Board acknowledged the resignation of Joshua Pedderson and closed this case.

**CHAD HALDEMAN, DEPUTY SHERIFF 1, SHERIFF**

**Case #2-4471 dated 06/27/2018 for IA #18-178**

**Case #2-4472 dated 06/29/2018 for IA #18-056**

**Case #2-4473 dated 06/29/2018 for IA #18-087**

The Board heard the report of Attorney Molly Zillig, Assistant Corporation Counsel, that the employee, Chad Halde, who was not present, waived his right to a hearing within 21 days and is requesting a hearing certain on September 25, 2018. Ms. Bruno moved, Mr. Renz seconded, and the Board, by unanimous vote (5-0), continued the matter for hearing certain on September 25, 2018.

**SARA WOITEL, HUMAN SERVICE WORKER – JUVENILE JUSTICE, DHHS**

**Case #2-4474 dated 07/02/2018**

The Board heard the report of Attorney Molly Zillig, Assistant Corporation Counsel, that the employee, Sara Woitel, who was not present, waived her right to a hearing within 21 days and is requesting a hearing certain on September 25, 2018. Ms. Bruno moved, Mr. Renz seconded, and the Board, by unanimous vote (5-0), continued the matter for hearing certain on September 25, 2018.

**TERRANCE CZAJKOWSKI, AIR RESCUE & FIREFIGHTER, DOT**

**Case #2-4475 dated 07/03/2018**

The Board heard the report of Attorney Molly Zillig, Assistant Corporation Counsel, that the employee, Terrance Czajkowski, who was not present, waived his right to a hearing within 21 days and is requesting a hearing certain on August 14, 2018. Ms. Bruno moved, Mr. Renz seconded, and the Board, by unanimous vote (5-0), continued the matter for hearing certain on August 14, 2018.

**VII. Hearing**

**A. DEMOTION**

**JEFFERY ANDRYKOWSKI, CORRECTION OFFICER LIEUTENANT, SHERIFF**

**Case #3-4463 dated 04/18/2018 for IA #17-222**

The Board heard the report of Attorney Molly Zillig, Assistant Corporation Counsel, that the employee, Jeffery Andrykowski, had submitted a signed waiver on the Charges for Demotion.

The Board acknowledged the waiver and closed this case.

**VIII. 2015 Anonymous Correspondence**

*At 9:26 a.m., Mr. Kern moved, Mr. Gaytán seconded, and the Board voted 5-0 to go into closed session to discuss the 2015 anonymous correspondence received by the Board. The Board determined to keep the letter in its open correspondence file. At 9:46 a.m., the Board reconvened in open session.*

**IX. Employee Inquiry – Grievance**

*At 9:26 a.m., Mr. Kern moved, Mr. Gaytán seconded, and the Board voted 5-0 to go into closed session to discuss an Employee Inquiry - Grievance. The Board referred the employee to the Milwaukee County Fraud Hotline. At 9:46 a.m., the Board reconvened in open session.*

**X. Review and Discussion of Open Appeals**

*At 9:26 a.m., Mr. Kern moved, Mr. Gaytán seconded, and the Board voted 5-0 to go into closed session to review and discuss open appeals regarding Personnel Review Board decisions. At 9:46 a.m., the Board reconvened in open session.*

**XI. Adjourn**

Mr. Kern moved, Mr. Gaytán seconded, and the Board, by unanimous vote (5-0), adjourned the meeting at 9:47 a.m.

Minutes submitted by: Adam Gilmore, Paralegal